




SOUNDHIRARAJAN . J

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 7, TNR Nagar

Thondamuthur post

Coimbatore - 641109

SKILLS

- Micosoft office, Excel, Powerpoint
- Training and Developent
- Staff Management
- Problem solving, Plan and Execute

LINGUISTIC SKILLS

TAMIL - NATIVE

ENGLISH - ADVANCE

MALAYALAM -iINTERMEDIATE

HINDI - INTERMEIATE

DECLARATION

I hereby declare that all the above details furnished by me are true to the best of my knowledge. I assure I will put in the best of my efforts and strive hard for the benefit of the organization.

J.SOUNDHIRARAJAN

CAREER OBJECTIVE

Experienced Healthcare professional with more than five years of experience in Pharma and Healthcare, seeking an opportunity in a professionally managed Company where I can efficiently use my organization skills and achieving the Organization goals and setting standards of performance

EXPERIENCE

- ✧ **Senior Executive, Regulatory Affairs & QA, Genetics Meditech Pvt Ltd. Coimbatore, Tamilnadu - Oct. 2020 – Present**
 - Preparing the Drug product documents for Licensing process in Central and State Licensing Board of India.
 - Maintained existing standards and identified new applicable standards Audit preparation for Licensing authority and internal audits.
 - Implementation of new quality management plans, processes, and regulatory procedures
 - Maintains efficient and effective QA procedures and Assists with writing SOPs for the Quality Operations
 - Managing the company facilities and handled necessary works.
- ✧ **Market Researcher Analyst, Neoresearch private limited. Sikandharpur, Haryana - Nov. 2018 – Dec. 2018**
 - Conduct Research and collecting data such as surveys, opinion polls, questionnaires and obtain existing data.
- ✧ **Executive, Regulatory Affairs , Oman Pharmaceutical Products Co LLC. Seeb, Muscat, Oman - Jun. 2012 – Jul. 2013**
 - Prepare and submit the Drug Product Dossier for the product Licensing process in the Ministry of health in the GCC Country market.
 - Follow up the product validity status and prepare the documents according to the country-specific for renewal process of the Drug product.
 - Handled query and responded on the Drug products
- ✧ **Clinical Research Co-Ordinator, Consortium Pvt Ltd. Coimbatore, Tamilnadu - Sep. 2011 – Feb. 2012**
 - Worked as a clinical research coordinator in phase 1 oncology clinical study.
 - Wrote down a Patient medical history and monitoring.

EDUCATIONAL

- ✧ **Master of Science, Biotechnology, Nov. 2010**
Kongunadu Arts & Science college, Bharathiar University, Coimbatore
- ✧ **Bachelor of Science, Biotechnology, Jun. 2008**
Nehru Arts & Science college, Bharathiar University, Coimbatore
- ✧ **MBA, Marketing Management, Jun. 2018**
Bharathiar University School of Distant, Coimbatore, Tamilnadu
- ✧ **PG Diploma in clinical trial management and regulatory affairs**
Consortium Pvt Ltd. Coimbatore
- ✧ **High School Diploma, Bio-Maths, Jun. 2002**
State Board, Coimbatore