**Ramesh Kumar**9/311B, K.L.R. Nagar,
Bodipatti (PO),
Udumalpet (TK),
Tiruppur (Dist) – 642 154.

**+91 99654 77889**

 **mathsrameshkumar@gmail.com**

**CAREER OBJECTIVE**

 To get a challenging role oriented job where I can implement my technical skills and knowledge in your esteemed organization.

**EDUCATION**

**B.Sc., Mathematics**

Sri Ramakrishna Mission Vidyalaya College Graduated, July 2012Of Arts And Science, Marks 80.74%
Bharathiar University,

Coimbatore.

**H.S.C**

Govt. Boys Hr.Sec School, Graduated, July 2009

State Board, Marks 81.91%Udumalpet.

**S.S.L.C**

RVG Hr.Sec School, Graduated, July 2007
State Board, Marks 82.20%
Kurichikottai,

Udumalpet.

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| * Diploma In Computer Application (DCA) - 09-Jun‘2012 to 09-Dec‘2012.
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**QUALIFICATIONS
AFFILIATIONS**

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| * I have over all 7 years experience in Dispatch and Accounts. Which is including 4 years of Experience is related to Production Accounting (Accounts).
* Working knowledge of MS Office, SAP – SD (Sales and Distribution) Module & PP (Production Planning) Module.
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**CAREER
SUMMARY**

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| * **SAP** – Sales and Distribution (SD), Production
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| Planning (PP). |  |
| * **Accounting Package** - Tally ERP 9.
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**SKILLS**

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| **March2016 to March2018 (2 Years) & June2018 to March2020 (1.9 Years).Production Executive - Billing Accounting (Accounts). Manjilas Food Tech Pvt Ltd, Pollachi.****ERP APPLICATION USED:**SAP – SD (Sales And Distribution) Module & PP (Production Planning) Module.**KEY RESPONSIBILITIES HANDLED:*** Regular attending to team meetings.
* Every day morning production, packing batch is taken up from production team.
* Updation of SAP Production entries from underlying documents from production team.
* Preparation and Submission of the following MIS reports:

**Daily Shift wise:**(a) Production data (SAP).(b) Packing data (SAP).(c) Yield Report (Excel).(d) Shift report (Excel).(e) Manpower utilization (SAP & Excel).(f) Machine utilization(after SAP reimplementation)* Daily stock reconciliation with system & Physical data.
* Invoice Preparation (Executive-Billing Accounting).
* Preparation of Sales tax related documents (Executive-Billing Accounting).
* Follow-up with production & quality assurance for material updation in sap system.
* Updation of dispatch details in system.
* Sending dispatch details to concern HO through mail.
* Monthly & Weekly report preparation.
* Monthly sales report preparation.
* Submit need based data to management.

**February2013 to February2016 (3 Years). Assistant Dispatch. Jain Irrigation Systems Ltd, Udumalpet.****ERP APPLICATION USED:**SAP – SD (Sales and Distribution) Module**.****KEY RESPONSIBILITIES HANDLED:*** Daily stock taking & Record maintaining.
* Pending for dispatch updation.
* Dispatch planning & arranging vehicle for the day.
* Supervising the loading activity.
* Follow-up with transporter for vehicles.
* Follow-up with production & quality assurance for material updation in sap system.
* Invoicing in sap system.
* Preparation of other statuary documents for sales tax.
* Updation of dispatch details in system.
* Sending dispatch details to concerned depots through mail.
* Preparation of loading charges on weekly basis.
* Checking & passing of transporter bills for approval.
* Daily stock reconciliation with system & Physical data.
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**WORK
EXPERIENCE**

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| * **Packages-**MS Office - Excel, Word, Power Point And Outlook.
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| * **Operating Systems -**Microsoft Windows XP, Windows 7, Windows 8.
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**COMPUTER
PROFICIENCY**

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| * Tamil
 |
| * English
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**LANGUAGES**

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| * Making New Friends
 | * Travelling
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| * Hearing Songs
 | * Shopping
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**PERSONAL

INTERESTS**

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| --- | --- | --- | --- |
| Father : | S.Thangavel. | Marital Status :  | Single |
| Birthday : | August 13, 1990 | Nationality : | Indian |
| Gender : | Male  |  |  |

**PERSONAL
DETAILS**

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| **2.1 Lacks Per Annum.** |

**Current CTC :**

**Expected CTC : Negotiable.**

**Notice Period : One Month.**

**Declaration**

 I hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

 Your’s faithfuy,

**Place : Udumalpet.**

**Date :** (T.Ramesh Kumar)