

## Curriculum Vitae

Name : **P.Hari Krishnan**

Date of Birth : 02-02-1983

Present Address : Flat. No:4,Lakshmi Apartment,  
Punkunnam –P.O, Thrissur –Dist,  
Kerala-680002.  
Telephone # 7034491536.

Permanent Address : Hari Nivas(H),Thiruvankidam(Via),  
Guruvayur - P. O,Thrissur - Dist,  
Kerala - 680101.

Email : harikrishnan4658@gmail.com

Languages Known : English, Hindi, Tamil & Malayalam.

Education Qualification : Diploma in Electronics & Communication from Modern  
Group of Institution, Kerala.

: Diploma in Materials Management from LUNA Institute  
of Engineering Technology, Kerala.

Computer Knowledge : MS OFFICE

Knowledge of Data Entry in Computer for all Stores/  
Materials Package such as Contra man / ERP ( STS  
Software )  
Systems Applications and Products in Data Processing  
(SAP). JDE/ERP.

## Professional Experience

### Total 15 + Years experience in Construction Projects

**Name of Company : M/S SPECIAL TECHNICAL SERVICEC L.L.C, OMAN**

• **Company Profile :**

**Special Technical Services LLC (STS)**, headquartered in The Sultanate of Oman, is a leading multidisciplinary contracting group specializing in construction, Fabrication and Maintenance service for the Energy and Industrial sectors.

**Period of Experience : Sept-2005 to May-2018.**

**Worked as Material Supervisor**

**JOB & RESPONSIBILITIES:**

- Doing the package review as per MTO Quantity with Isometric.
- Preparing the Materials Request from BOQ (Bill Of Quantities) and forwarding the same to procurement department and PDO project Engineers.
- Receiving the materials and preparing materials inspection reports for all job related materials.
- Making Proper Storage with identification for all materials.
- Making separate storage with identification for all client supplied materials.
- Issuing the materials for fabrication and erection as per job order/ Isometric.
  
- Preparing materials shortage reports as per job orders on weekly basis and forwarding the same to Procurement department, PDO project Engineers and all other concerned departments.
- Doing the co-ordination with procurement team, Planning Engineers, Project Engineers and all the Vendors for materials.
- Doing the co-ordination with PDO Project Engineer's.
- Doing the co-ordination with PDO stores / R&D for getting the materials on time.
- Doing the co-ordination with Yibal /LKWR Material co coordinators for all critical materials issues and arranging the same from PDO surplus.
- Having PDO SAP access and making all materials entry in PDO Sap system, checking all materials availability in Sap and withdrawing the materials from PDO through Sap as per our requirement.
- Making materials reconciliation report for all job related materials as per as built drawing and submitting the same to PDO with test packs.

**Name of Company : M/S PUNJ LLOYD LTD, NEW DELHI  
A WELL KNOWN MULTINATIONAL CO.)**

• **Company Profile :**

**Punj Lloyd Limited** is an ISO 9001, 9002, 14001, OHSAS: 18001 Engineering Construction Company involved in cross Country Pipe Line, in Plant Piping, Tankages, Industrial civil corporation and Highway construction. It is also involved in construction of several types of Civil & Telecommunication jobs. Having Corporate & registered office in Nehru Place, New Delhi along with several running projects and Regional offices all over India and abroad.

- **Period of Experience : Jan-2003 to Sep-2005**

**(Highway, Building, Oil & Gas Pipelines / Refineries including EPC field).**

- **Worked as Store In Charge**

**JOB & RESPOSIBILITIES :**

- Preparation of Monthly Requirement for Project Materials, Consumables, Safety Items, Equipment and Automobiles Spares etc. to Purchase Department.
- Receiving and Issuing of all materials.
- Familiar with all materials like Pipes and Fittings E&I materials, Structural Items Equipment Spares and Tools.
- Physical Inspection for all incoming materials.
- Periodical Inspection of all materials storage.
- Maintaining Bin Card and day to day entry in computer for receipts and issue of all materials.
- Preparation of Monthly consumption and Stock Report.
- Physical Inventory is taking every 6 month.

Hari Krishnan